Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Period:\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Survival Guide Project

Directions:

While reading this book, you learned about how to act when you get a job. Now, you need to share your skills with others. Write an article for the school newsletter talking about skills that you must have to get and keep a job.

Purpose and Audience:

The purpose of the news article is to inform students about things you should and should not do on the job.

The audience, or the people who will read this essay, will be students and teachers who read the CSE newsletter.

What to include:

Your news article should include the following information:

* What you are writing about.
  + What is the topic of the news article?
* Where you received your information
  + What is the source of your information?
* Tips for keeping your job
  + Include the 2 most important tips that you learned from the source.
  + Explain why these tips are important.
  + Explain what would happen if you didn’t take this advice.

Paragraph 1: Introduction

Paragraph 2: Explain your tips- Tip 1

Paragraph 3: Explain your tips- Tip 2

Paragraph 4: Wrap up